

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee Meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, November 13, 2019 at 3:30 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Joel Adams	Vice Chairman
Lauren Schwenk	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Brian Walsh <i>via phone</i>	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	Hopping Green & Sams
Patrick Marone	Developer's Office

The following is a summary of the discussions and actions taken at the November 13, 2019 VillaMar Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns asked for any comments from the public. Hearing none, the next item followed.

THIRD ORDER OF BUSINESS

Review of Proposals and Tally of Audit Committee Members Rankings

- A. Grau & Associates – 99 points
- B. Carr, Riggs & Ingram, LLC (CRI) – 99 points

C. Berger, Toombs, Elam, Gaines & Frank – 100 points

Mr. Heath noted that for ability of personnel all three proposers received 20 points. For experience, all three proposers received 20 points. For understanding the scope of work based on the proposal, all three received 20 points. For ability to finish the required services, all three proposers received 20 points.

Mr. Heath noted that for price he gave Berger Toombs 20 points because their price was \$18,230. He gave Carr, Riggs & Ingram 19 points because their price was \$20,000. He gave Grau & Associates 19 points as well because their price was \$20,000. Mr. Heath presented the total points earned; Grau & Associates with 99 points, Carr, Riggs & Ingram with 99 points, and Berger Toombs with 100 points. Berger Toombs was ranked #1. The board agreed to accept Mr. Heath's rankings.

On MOTION by Mr. Adams, seconded by Ms. Schwenk, with all in favor, the Acceptance of Rankings provided by Mr. Heath with Berger Toombs Ranked #1, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman