

**MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, **July 10, 2019** at 3:24 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath
Joel Adams *via phone*
Lauren Schwenk
Andrew Rhinehart
Brian Walsh *via phone*

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk
Dennis Wood *via phone*
Patrick Marone

District Manager, GMS
Hopping Green & Sams
Wood & Associates
Developer's Office

The following is a summary of the discussions and actions taken at the July 10, 2019 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns asked for any comments from the public. Hearing none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the June 20, 2019
Board of Supervisors Meeting**

Ms. Burns asked for comments, questions, or corrections to the minutes. The board had no corrections.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the June 20, 2019 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Public Hearing

A. Budget

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns noted there were no members of the public present.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, Closing the Public Hearing, was approved.

i. Consideration of Resolution 2019-40 Adopting the Fiscal Year 2020 Budget and Relating to Annual Appropriations

Mr. Burns presented the Fiscal Year 2020 Budget to the board and noted this budget will be developer funding. Ms. Burns noted they will not go on roll or assess until the following year, 2021.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2019-40 Adopting the Fiscal Year 2020 Budget and Relating to Annual Appropriations, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2019-41
Budget Assessment**

Ms. Burns presented Resolution 2019-41 concerning the debt assessments.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2019-41 Budget Assessment, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Developer Funding Agreement for Fiscal Year 2020

Ms. Burns noted that this resolution would fund the budget the board adopted prior to this item.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Developer Funding Agreement for Fiscal Year 2020, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of VillaMar Phase 2 Change Order No. 1

Ms. Burns noted that the change was a deduct for \$257,740.31. Ms. Burns stated this was for materials that the district directly purchased.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, VillaMar Phase 2 Change Order No. 1, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Wyk had nothing further to report.

B. Engineer

Mr. Wood had no further comments.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register totaling \$17,076.19. That's for May 23rd through July 1st.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Check Register totaling \$17,076.19, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the financials to the board. No action was required to be taken.

iii. Ratification of Series 2019 Requisition #3-#8

Ms. Burns noted these requisitions had already been signed off by the Chairman and District Engineer and funding, they only needed to be ratified by the board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Series 2019 Requisitions #3-#8, were ratified.

iv. Approval of Fiscal Year 2020 Meeting Schedule

Ms. Burns suggested keeping the current schedule of 3:15 on the second Wednesday of each month. The board agreed to keep the schedule the same.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Fiscal Year 2020 Meeting Schedule, was approved.

NINTH ORDER OF BUSINESS

Other Business

There being the none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being the none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman