

MINUTES OF MEETING
VILLAMAR
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the VillaMar Community Development District was held on Wednesday, January 16, 2019 at 11:40 a.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Joel Adams	Vice Chairman
Phillip Allende	Assistant Secretary
Lauren Schwenk	Assistant Secretary
Andrew Rhineheart	Assistant Secretary

Also, present were:

Jill Burns	District Manager
Roy Van Wyk	District Counsel
Michelle Rigoni	District Counsel (via phone)
Dennis Wood	District Engineer
Drew White	Developer's Office

The following is a summary of the discussions and actions taken at the January 16, 2019 VillaMar Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted there were no members of the public present.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Newly Elected Board Members

Ms. Burns swore in the supervisors that were elected at the Landowners' Election.

B. Consideration of Resolution 2019-27 Canvassing and Certifying the Results of the Landowners' Election

Ms. Burns noted that Joel and Rennie would serve four-year terms and Andrew, Lauren, and Joel will serve two-year terms.

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, Resolution 2019-27 Canvassing and Certifying the Results of the Landowners' Election, was approved.

C. Election of Officers

The next item followed.

D. Consideration of Resolution 2019-28 Electing Officers

Ms. Burns noted that the previously elected supervisors were Rennie Heath as Chairman, Lauren as Vice Chairman, Jill Burns as Secretary, Andrew, Joel, and Phillip as Assistant Secretaries, Ariel Lovera as Treasurer and Jill Burns as Assistant Treasurer. The Board opted to keep the officers outlined above.

On MOTION by Mr. Allende, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-28 Electing Officers was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the December 5, 2018 Meeting

Ms. Burns asked for questions, comments, and corrections to the minutes. The Board reviewed the minutes and there were no corrections.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, the Minutes of the December 5, 2018 Meeting, was approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-29 Amending Resolution 2019-26 Re-Setting the Public Hearing on Special Assessments

Ms. Burns noted there was confusion with the paper and the ad did not run in time for the previously selected public hearing date, but it will not delay the bond validation hearing. The suggested date for the public hearing is February 6th at 9:15 a.m.

On MOTION by Mr. Schwenk, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-29 Amending Resolution 2019-26 Re-Setting the Public Hearing on Special Assessments, was approved.

SIXTH ORDER OF BUSINESS

Public Hearings

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, the public hearing was opened.

Ms. Burns noted there were no members of the public present and asked for a motion to close the public hearing.

A. Public Hearing on Adoption of District Rules of Procedure

On MOTION by Mr. Adams, seconded by Mr. Rhineheart, with all in favor, the public hearing was closed.

i. Consideration of Resolution 2019-30 Adopting Rules of Procedure

Ms. Burns noted these had not changed from the previous version the Board had reviewed.

On MOTION by Mr. Adams, seconded by Mr. Heath, with all in favor, Resolution 2019-30 Adopting Rules of Procedure, was approved.

B. Public Hearing on District’s Use of the Uniform Method of Levying, Collection, & Enforcement of Non Ad-Valorem Assessments

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, the public hearing was opened.

On MOTION by Ms. Schwenk, seconded by Mr. Adams, with all in favor, the public hearing was closed.

i. Consideration of Resolution 2019-31 Expressing the District’s Intent to Utilize the Uniform Method of Collection

Ms. Burns explained this resolution would authorize the District to use the Polk County tax bill to collect assessments, but it does not obligate the Board to do so.

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, Resolution 2019-31 Expressing the District’s Intent to Utilize the Uniform Method of Collection, was approved.

SEVENTH ORDER OF BUSINESS

Ranking of Proposals for District Engineering Services and Selection of District Engineer

Ms. Burns noted they received one proposal from Wood & Associates Engineering. She reviewed and recommended the Board rank Wood & Associates number one and authorize counsel to draft an agreement and authorize the Chairman to execute once drafted.

On MOTION by Mr. Adams, seconded by Mr. Allende, with all in favor, Ranking Wood & Associates Engineering as Number One, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk noted the bond validation hearing is set for February 14th.

B. Engineer

There being none, the next item followed.

C. District Manager’s Report

Ms. Burns noted the next meeting will be February 6th at 9:15 a.m.

NINTH ORDER OF BUSINESS

Other Business

Ms. Burns asked for any other comments or questions.

TENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

Ms. Burns asked for supervisor requests, there being none the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman